

HHA Board - Open Meeting Agenda - December 13th, 2017

Date/Time: Wednesday December 13th, 2017 @ 7:15PM

Location: Clubhouse

Attendees: HHA Board, Upendra via Phone

Special invitees: None

Objectives: Present reserve study and budget, review issues, discuss events, discuss new items

1. OPEN OF MEETING
2. Review previous meeting's minutes (November 8th)
3. Treasurer's report
4. Public comment on non-agenda items - n/a
5. Reserve Study/Budget presentation
6. Review issues
 - a. Budget
 - i. Approve 2018 Budget
 - b. Approvals - Sheds, fences, etc
 - i. Crater 47 Suffolk CT, fence installed without permission - any response?
 - c. Events
 - i. Santa - cancelled, no volunteer
 - ii. Egg Hunt - pick the date
 - d. Sinkholes
 - i. n/a
 - e. Roads and Storm Drains
 - i. Gloucester Runoff - Shea Barr update - Precision Sewer Services completed basin cleanout, pending contact of two stormwater engineering firms to engage for stormwater management
 - ii. Cambridge CT - paving/water pooling issues update
 - iii. Clubhouse driveway and street repairs, additional quotes
 - iv. Lambeth CT runoff and drainage sinking
 - f. Financial/Project Planning
 - i. Outstanding dues
 - ii. Proportion of dues into Common versus Townhome reserve, documented procedure for cutting checks from both accounts
 - iii. Road paving - initial planning, need to determine funding model in 2018
 - g. Trees
 - i. Wyndham CT tree update and brush pile clean-up by Chapel CT - On Top Tree Service, review quote - includes Hastings CT (2 dead ash trees)
 - ii. Bill Johnson - 96 Gloucester CT - Hickory Tree and small dead ash tree - shed on common ground beyond tree line, obtain additional quotes for tree removal

- iii. Trevor Tucker - 137 Brookfield CT - tree down across creek, requests removal
 - h. Landscaping and Snow
 - i. Brogan snow contract Exhibit B - notes
 - ii. Brogan landscaping - are there any historic maps/instructions for common ground landscaping maintenance? Need to add leaf removal
 - iii. Dam/Sluice update
 - iv. Field Trip to review common area elements - waiting until Spring
 - i. Pool
 - i. Pool - repair quotes, contract
 - ii. Chairs, picnic tables (powerwash, sand, stain), concrete (powerwash), toys/tubes - items for next year?
 - iii. Lifeguards - more kids from our neighborhood, background checks?
 - j. Hawthorne Drive Project
 - i. Matthew Van Lew - expecting MS4 PRP plan by end of year with bids out in the Spring
 - ii. Aqua water line replacement - 2018
 - iii. Township budget includes \$150k line items for both 2018 and 2019, in additional to \$150k for 2017
 - k. Exterior Maintenance
 - i. Townhomes - exterior maintenance - updates
 - l. Townhomes
 - i. Wyndham CT - replace boxes on base of a few lights
 - ii. Townhomes - sidewalk repair bids
 - m. Clubhouse
 - i. Clean carpet
 - n. Playground and Rec Courts
 - i. Picnic tables update, located another picnic table in common ground - will require repair
 - o. Block captains
 - p. Committees
 - i. Need to at least revive the Finance Committee
- 7. New Issues
 - a. n/a
- 8. Public comment on agenda items - n/a
- 9. New items for discussion
- 10. Adjournment