

HHA Board - Open Meeting Agenda - January 8th, 2020

Date/Time: Wednesday, January 8th, 2020 @ 7:15PM

Location: Clubhouse

Attendees: HHA Board

Special invitees: n/a

Objectives: Review issues, discuss events, discuss new items

1. OPEN OF MEETING
2. Review previous meeting's minutes (December 11th, 2019)
3. Treasurer's report
 - a. Common Op - \$
 - b. Townhouse - \$
 - c. Comm Res - \$
 - d. Town Res - \$
4. Public Comment on Non-Agenda Items
5. Agenda Items
 - a. Budget
 - i. Determine reserve fund transfers from Operating funds
 - ii. HOA Management company discussion
 - b. Newsletter
 - i. Review content for January newsletter
 - c. Hawthorne Drive Project
 - i. Updates
 - d. Approvals - Sheds, fences, etc
 - i. Shed TBA
 - e. Landscaping and Snow
 - i. Snow removal map updates
 - ii. Spring Landscaping contract
 - f. Pool
 - i. Fall overhaul project - status
 - ii. Pool hours/Lifeguard discussion
 - g. Pond/Dam
 - i. Dam DEP Letter - status
 - h. Events
 - i. Santa at the Clubhouse - follow-up
 - i. Townhomes
 - i. Townhomes - walkways - Sam Johnson 4 Wyndham CT - walkthrough observed slate walkway in good condition, need follow-up
 - ii. Replace two retaining walls on Wyndham CT - follow-up
 - j. Clubhouse
 - i. Replace electric outlets and light switches - review

- ii. Sign with address
 - iii. Clubhouse Driveway rules - no long-term storage of vehicles, must be registered, etc - signage
 - iv. Lifeguard phone line
- k. Sinkholes
 - i. Sinkhole in common ground behind 108 CHAPEL CT. Will need to be excavated and filled, similar to other previous sinkholes in that same area. Will schedule in late Spring/Summer
- l. Roads and Storm Drains
 - i. Crack sealing
 - ii. Swale from 322 behind Cambridge CT - and common area tree health assessment
 - 1. Technical planning from Brandywine Conservancy and Natural Lands Trust - status
- m. Committees
 - i. Election Committee -
 - ii. Finance Committee -
 - iii. Rules Committee - one volunteer
 - iv. Street Paving Committee -
 - v. Landscaping - Committee status
- n. Trees
 - i. Edward Miller - Suffolk CT - Tree removal reimbursement agreement/release
 - ii. Tree removal near dam
- o. Exterior Maintenance
- p. Executive Session
 - i. Closed to public to review legal matters and next steps with delinquent accounts